TWIN FALLS 421 Washington St N Ph 208-735-9011 Fax 208-934-9011 GOODING 423 Idaho St Ph 208-934-9011 Fax 208-934-9014 TWIN FALLS 1053 Eastland Dr Ph 208-736-9011 Fax 208-934-9014

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# **Tips for a Comfy Computer Setup:**

## 1. Keep Your Body in Line:

- Head and shoulders should be straight.
- Eyes should be about arm's length away from the screen.
- Top of the screen should be at eye level.
- Tilt your head slightly down to avoid neck strain.

## 2. Sit Up Straight:

- Keep your back straight with your bottom against the chair.
- Support the natural curve of your lower back.
- Your arms should be vertical to the floor.
- Don't slouch!

#### 3. Watch Your Arms and Hands:

- Keep your elbows level with the keyboard.
- Your wrists, forearms, and hands should be in a straight line.
- Keep a 90-degree angle between your forearms and upper arms.

#### 4. Don't Forget Your Legs and Feet:

- Your thighs should be parallel to the ground.
- Feet flat on the floor or a footrest.
- Knees should be slightly lower than hips.

#### 5. Keep Things Handy:

- Keep things you use often within 8-10 inches.
- Things you use occasionally should be within 11-20 inches.
- Try not to work too far away (more than 25 inches).

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#### 6. Get the Right Gear:

- Use a document holder at the same height as your screen.
- Reduce glare on your screen.
- Use a wrist rest or keyboard tray.
- Support your lower back with a lumbar pillow.
- Make sure your chair and desk are adjustable.

### 7. Other Helpful Tips:

- Stretch regularly, especially during breaks.
- Wear comfy shoes and bend your knees when lifting.
- Push or pull heavy objects instead of lifting them.
- Keep your clothes loose and comfy.
- Take breaks to stand or stretch if you've been sitting for a while.

Hope these tips help you feel more comfortable while working!